

Business Continuity Training – January 21, 2015

Table 1 – Course Objective

Module	CONTENTS
1	Terms, Concepts, And A History Of The Recovery Planning Industry <ul style="list-style-type: none"> Define the commonly used recovery-related terms Understand the different phases of recovery planning Know the planning-related concepts Understand the evolution of recovery planning from the 1960's to the present
2	Risk Analysis <ul style="list-style-type: none"> Determine organization assets Determine organization vulnerabilities Identify all threats and determine those most likely to occur Identify all available mitigation strategies (countermeasures) and determine those most effective through applicability and cost effectiveness Demonstrate the ability to identify assets, threats, vulnerabilities, and determine risk
3	Business Impact Analysis <ul style="list-style-type: none"> Identify all functions performed by an organization Determine recovery prioritization through identification of recovery time objectives Determine data currency requirements and assign recovery Point Objectives Identify recovery requirements that enable functional recovery and assign recovery time objectives to those requirements Demonstrate the ability to develop data gathering questions and conduct interviews Demonstrate the ability to correlate information and formulate a BIA Report
4	Conducting Recovery Strategy Analysis and Strategy Selection <ul style="list-style-type: none"> Understand the roles and responsibilities of each of the teams within a recovery organization Identify all recovery strategies for data, IT systems and functions Understand the capabilities, pros and cons of each strategy, Analyze recovery requirements and compare those requirements against all available strategies Demonstrate the ability to determine the most effective and applicable strategies based on functional requirements, strategy capabilities and cost Demonstrate the ability to correlate information and formulate an RSA Report
5	Disaster Recovery Plan Development <ul style="list-style-type: none"> Understand how to categorize incidents into disaster declaration levels Understand the concept of recovery tiers and how to categorize the functions performed into recovery tiers in order to facilitate recovery implementation Understand the three phases of recovery planning and the activities associated with each phase Demonstrate the ability to construct the various types of plans in easy to use and effective formats using the information from the previous planning phases
6	Business Continuity Plan Development <ul style="list-style-type: none"> Understand how to categorize incidents into disaster declaration levels Understand the concept of recovery tiers and how to categorize the functions performed into recovery tiers in order to facilitate recovery implementation Understand the three phases of recovery planning and the activities associated with each phase Demonstrate the ability to construct the various types of plans in easy to use and effective formats using the information from the previous planning phases